



Western Cape Forum for Intellectual Disability

WESKAAP FORUM VIR INTELLEKTUELE GESTREMDHEID — IQUMRHU LE NTSHONA KOLONI LOKHUBAZEKO NGENGOQONDO

ADDING SKILLS • ADDING KNOWLEDGE • ADVANCING RIGHTS

GRADUATE INTERNSHIP OPPORTUNITY

1 June 2026 to 31 May 2027

WCFID Advocacy and Training Programme Support Intern on a 12-month, 5 day a week, fixed-term contract basis.

ABOUT US

The WCFID is a membership-based organisation in Maitland, Cape Town. We focus on the rights of persons with intellectual disability, to improve their lived experience through advocacy, community engagement, education, and the training of service providers within the intellectual disability community.

INTERN MAIN ROLES & RESPONSIBILITIES: -

Organisational Support Services

- Assist and support WCFID Advocacy and Training/ Resource Development programmes.
- Assist as needed in the organisational operational needs.

Programmatic Support

- Engage and liaise with WCFID members and people with intellectual disability
- Provide technical and administrative support for WCFID advocacy meetings, in person or online training sessions and events (including drafting meeting minutes and reports).
- Research and design posters for social media for the Advocacy Programme.
- Assist with surveys, analysis of findings and reports in the Advocacy and Training Programmes
- Assist in tracking national and Western Cape legislation and policies relevant to the WCFID
- Attend legislative and policy-related meetings in disability rights matters.
- Support the WCFID's social media campaigns to publicise the advocacy and organisational objectives and resources.
- Prepare statistics and Monitoring & Evaluation Reports as needed.

QUALIFICATIONS

Newly graduated, unemployed, with relevant degree/qualification:

- Law graduates with an interest in human/disability rights and/or education/disability rights-related matters.
- Disability Studies graduates with knowledge and an interest in advocacy and self-advocacy.
- Education graduates with an interest in inclusive education, education rights, policy, and legislation.
- Health and Social Professionals with an interest in disability and human/disability rights research/thesis experience and registration with a relevant professional body are advantages.

COMPETENCIES & SKILLS

- Must be computer literate and comfortable with using Microsoft Office, digital and social media platforms
- Interest and knowledge in community development work; experience with disability or mental health an advantage.
- Flexibility as well as a willingness to handle / address a range of duties, and willingness to travel occasionally.
- Ability to work with a degree of independence as well as part of a team
- Manual Driver's Licence

Please note, short listed candidates will be required to give consent for various compliance screening such as references, credit and police clearance checks. If you have not received a reply by Friday, 8 May 2026 your application has not been successful.

E-mail your 2-page CV with three contactable references to: The Director, WCFID. E-mail: info@wcfid.co.za

Closing date: 28 April 2026

Only short-listed candidates will be contacted; interviews (in person only) will be held in May. We reserve the right not to appoint, as this post is funding dependant. We may also re-advertise should a suitable candidate not be found.

CV's longer than 2 pages will not be considered.

A SUPPORT NETWORK FOR TRAINING - ADVOCACY - RESOURCES



021 510 4686



www.wcfid.co.za



www.facebook.com/wcfid



https://x.com/WCFID_ZA

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